



WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION

SUPERVISOR: AUTO ELECTRICIAN (X2)

SALARY GRADE: C4

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for Metro Bus positions.

DISCLAIMER

- The MetroBus is currently recruiting and will not demand payment in any form for any job placement.
- The Metro Bus applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the Metro Bus, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process only.
- Metrobus reserves the right not to fill the position.

SUPERVISOR: AUTO ELECTRICIAN (X2)

DEPARTMENT:	INTERGRATED BUSINESS OPERATIONS
BRANCH:	TECHNICAL
DESIGNATION:	SUPERVISOR: AUTO ELECTRICIAN (X2)
REMUNERATION:	C4
LOCATION:	METROBUS -VARIOUS DEPOTS

Purpose: To co-ordinate and supervise the work of Auto Electrician in order to provide an effective and efficient quality service for Metrobus.

Essential Requirements:

- ❖ Grade 12 plus NQF 6 / Diploma / Certificate in Auto – Electrical engineering or related field with a trade test qualification.
- ❖ Valid driver's license at code EB or higher.
- ❖ Minimum 5 years 'relevant functional experience in the public Transportation industry (2 years of which must be at entry supervisory level)

Key performance areas

1. Implement auto electrical strategies and policies.

- ❖ Gain a clear understanding of the auto electrical strategy and KPA s.
- ❖ Contribute to the section's plans to effectively monitor and advice on the auto electrical strategy and plans.
- ❖ Regularly assess changing stakeholder demands and redirect efforts in response to changes.

2. Compile reports and action findings

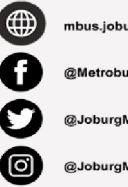
- ❖ Facilitate the coordination of all requests relating to auto electrical in accordance with greed policy and procedures.
- ❖ Liaise with internal and external stakeholders regarding their auto electrical requirements, ensuring that cost effective solutions are achieved which address their needs.
- ❖ Check that all costs incurred by the auto electrical teams are recovered.

3. Auto Electrical operations

- ❖ Review auto electrical files / records and prepare review notes, to resolve auto electrical matters that were not completely addressed by the team
- ❖ Conduct quality assurance reviews across teams to ensure that all work conducted is to the required standard.
- ❖ Create auto electrical files for independent reviews by the Metrobus team, to assist them in completing the departmental reports in an effective and efficient manner.

4. Supervisory duties

- ❖ Supervise staff to ensure flow of auto body shop work.
- ❖ Communicate designated staff responsibilities, authority and personal performance measurement criteria.
- ❖ Implement staff development and training to achieve overall objectives.



CLOSING DATE: 05 NOVEMBER 2024

The successful candidate will be required to enter both a permanent employment contract as well as an annual performance contract with the entity.

Declaration of Financial Interest

On assumption of employment, the successful applicant will make, in the manner prescribed by the entity and to the extent required by the entity, disclosure of financial interest.

Security Vetting

Candidates will also be required to undergo security vetting.

NB: all foreign acquired qualifications must be SAQA accredited.

LOCATION: METROBUS HEAD OFFICE (Braamfontein)

Certified Application documents and CVs must be submitted online by clicking the allocated link below for this position. The online application form is available on the Metrobus Website; Metrobus Intranet; X (Tweeter); COJ Website; Facebook and LinkedIn.

https://share-eu1.hsforms.com/1urxMvm_xRKKrDELxeGGgNwew554

B: All applicants who meet the above Mentioned are encouraged to apply. Metrobus is an equal opportunity affirmative action employer. The company will Prioritize the employment of women; Youth; People with disabilities and those that will improve its Employment Equity profile.

Telephonic enquiries: Ms Bridget Mavuso - (Cell 083 702 4251)

Email enquiries only: Recruitment@mbus.joburg.org.za