



This Vacancy is open to Employees of the City of Johannesburg , Metrobus and External Applicants Publication Date: 10 NOVEMBER 2024
Closing Date: 25 NOVEMBER 2024



WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

ADVERTISEMENT CHIEF AUDIT EXECUTIVE (CAE) PERMANENT EMPLOYMENT CONTRACT POSITION

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for Metro Bus positions.

DISCLAIMER

- The MetroBus is currently recruiting and will not demand payment in any form for any job placement.
- The Metro Bus applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the Metro Bus, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process only.
- Metrobus reserves the right not to fill the position.

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City of Johannesburg
Metropolitan Bus Services SOC LTD

Transportation House	PO Box 1787 Johannesburg 1 Raikes Road Braamfontein	Tel +27(0) 11 403 4300 Fax +27(0) 11 403 2000
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DEPARTMENT: INTERLA AUDIT AND RISK
BRANCH: Senior Management – Section 56
DESIGNATION: Chief Audit Executive (CAE)
REMUNERATION: (E 1 OR T 19) Total Cost to company negotiable between R 1.3 and R1.9 m
LOCATION: Metrobus – Head Office

Purpose: Reporting to the Chairperson of the Audit and Risk Committee , the successful candidate will provide leadership and oversight of Risk Management and internal audit service for Metrobus including monitoring, evaluation and review of the adequacy and effectiveness of Internal Controls, Corporate Governance processes and systems in the Entity.

Qualifications and Experience:

- Relevant Honours degree majoring in Accounting, Internal audit and or Risk management.
- Minimum 10 years' experience in auditing, risk management and or forensic investigations.
- A minimum of 8-10 years industry experience (5 years of which must-be at a senior management level).
- **REGISTRATION WITH RELEVANT PROFESIONAL BODIES WILL SERVE AS AN ADVANTAGE.**

<https://share.hsforms.com/1LkiqS76iRXaqZ8M-ai6iWg469tl>

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Key performance areas

- Lead Internal Audit strategies and policies.
 - Assess and monitor audit risks; develop audit plans.
 - Manage and evaluate audits processes.
 - Compile reports and action audit findings.
 - Lead implementation of Risk management strategies and interventions in the entity.
- Departmental Management including people; performance and resources management.

Strategic Competencies:

Strategic Direction and Leadership	<ul style="list-style-type: none"> ▪ Impact and Influence ▪ Institutional Performance Management ▪ Strategic Planning and Management ▪ Organisational Awareness
People Management	<ul style="list-style-type: none"> ▪ Human Capital Planning and Development ▪ Diversity Management ▪ Employee Relations Management ▪ Negotiation and Dispute Management
Program and Project Management	<ul style="list-style-type: none"> ▪ Program and Project Planning and Implementation ▪ Service Delivery Management ▪ Program and Project Monitoring and Evaluation
Financial Management	<ul style="list-style-type: none"> ▪ Budget Planning and Execution ▪ Financial Strategy and Delivery ▪ Financial Reporting and Monitoring
Change Leadership	<ul style="list-style-type: none"> ▪ Change Vision and Strategy ▪ Process Design and Improvement ▪ Change Impact Monitoring and Evaluation
Governance Leadership	<ul style="list-style-type: none"> ▪ Policy Formulation ▪ Risk and Compliance Management ▪ Cooperative Governance

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Core Competencies:

- In-depth knowledge of audit reporting Standards.
- Sound knowledge of risk management processes.
- In-depth knowledge of internal audit as a discipline.
- In-depth knowledge of risk management strategies and systems.
- Advanced Excel skills.
- Highly analytical skills.
- Ability to establish and build strong working relationships with providers and receivers of internal audit solutions.
- Planning and Organising.
- Analysis and Innovation.
- Knowledge and Information Management.
- Communication.
- Results and Quality Focus.
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- Communication
- Results and Quality Focus

Employment and Performance contract

The successful candidate will be required to enter both a fixed term (5 year) employment contract as well as an annual performance contract with the entity.

Declaration of Financial Interest

On assumption of employment, the successful applicant will make, in the manner prescribed by the entity and to the extent required by the entity, disclosure of financial interest.

Psychometric testing and Security Vetting

The entity's recruitment process includes psychometric testing in relation to the competency requirements and key performance areas of the position. Candidates will be required to undergo psychometric testing. Candidates will also be required to undergo security vetting.

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NB: all foreign acquired qualifications must be SAQA accredited

LOCATION: METROBUS HEAD OFFICE (Braamfontein)

Certified Application documents and CVs must be submitted online by clicking the allocated link for this position. The online application form is available on the Metrobus website; metrobus intranet; social media platforms; X (tweeter); CoJ website; Facebook and LinkedIn.

NB: ALL APPLICATIONS MUST BE ACCOMPANIED BY CERTIFIED COPIES OF IDENTIFICATION DOCUMENT; DRIVER'S LICENSE AND QUALIFICATIONS. FAILURE TO COMPLY WILL RESULT IN IMMEDIATE DISQUALIFICATION.

Telephonic enquiries: Service provider: (011 482 2242; Cell 078 416 0355)

Email enquiries: Manager@ebustech-consulting.co.za

CLOSING DATE: MONDAY, 25 November 2024

Not later than (16:00)

Should you be interested in this position, please click the link below:

<https://share.hsforms.com/1LkiqS76iRXaqZ8M-ai6iWg469tI>

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